

MoT AA – EPFL/UNIL-HEC CHART

1. Introduction

1.1 Objectives

The Association's goal is the promotion of the Executive MBA in Management of Technology Program, the internal network between MoT AA members and the external network with the connected Universities, Institutes, Associations, Companies and Enterprises.

1.2 Services

In order to meet the described objectives, the following services are organized by the association.

1.2.1 Internal MoT Graduate Network

Social Events and Meetings

The MoT AA will organise social and quarterly events throughout the year starting in September through June. The social events will be more informal and will take place on a free schedule in order to foster the network between members and new students. At least two Social Events will be organized per year. One of the two will take place after the General Assembly.

The quarterly meetings will take place 4 times per year. These meetings focus more on continuing education and information exchange. These will include conferences, seminars, and visits to companies and start-ups.

Career Services

The MoT AA will have as one of its principal goal to establish a network with major professional service firms and assessment agencies.

MoT AA Website

The MoT AA maintains an internet website for the purpose of communication between members, students and other interested people.

MoT Program Content Advisory

Upon request of the MoT Program Director, the MoT AA will provide a consistent feedback to the Executive MBA in MoT Steering Committee regarding the choice and content of the modules as well as the professors, in order to ensure an outstanding quality of the Executive MBA in MoT Program.

Diploma Project Opportunities

Upon request of the MoT Program Director, the MoT AA Committee will enquire about the opportunities of internships and project works within its own members' network and relationships with companies, enterprises, start-ups and spin-offs. Possible proposals will be sent to the Executive MBA in MoT Steering Committee within a delay of two months from the request.

MoT Award

The MoT Alumni Association will award the best Team Business Plan carried out during the Executive MBA in MoT Program. The awarded Team will be disclosed at the Graduation Ceremony.

1.2.2 External MoT Network

MoT Alumni Association Network

The MoT Alumni Association will ensure consistent connection with UNIL-HEC, EPFL and other Alumni Associations.

Executive MBA in MoT Promotion

In order to support the Executive MBA in MoT Program promotion, the MoT AA will engage itself in organizing at least one event per year with Companies, Institutes or Association, aiming at enhancing its visibility in the entrepreneurial environment.

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2. Articles

2.1 Name, location and Objectives

Art. 1 - Name

The Executive MBA in Management of Technology Alumni Association EPFL / UNIL-HEC is an association defined by the Art. 60 and following of the Swiss Civil Code. It is defined throughout the chart as "MoT AA" or "Association".

Art. 2 - Location

The Association is registered at the Odyssea Station 5 - 1015 Lausanne on the EPFL site. The official language is English.

Art. 3 - Objectives

The Association's main objectives are the following:

1. Provide its members a MoT network advantage, enhance relationships between graduates, students and external entrepreneurs.
2. Support the development and the promotion of the Executive MBA in Management of Technology Program.
3. Ensure support by members to graduates and students.
4. Promote continued education.
5. Promote Innovation and technology as well as entrepreneurship.
6. Ensure ongoing relationship with others Alumni Associations in Switzerland and abroad.

3. Membership

3.1. Annual Fee

Art. 4 – Annual fee

The annual fee is set at CHF 50.00 per year. The year starts on January 1st and ends on December 31st. The students from the current year do not have to pay the annual fee. It is open to the General Assembly to change the annual fee.

3.2 Members Categories

Art. 5 – Membership

The Association consists of Passive Members, Active Members, Contributing Members, Guest Members and Honourables Members.

Art. 6 – Passive Members

Upon graduation, all MoT Graduates become automatically MoT AA Passive Members and appear in the MoT AA directory. Passive members are defined as not having paid the annual fee. Therefore they will not have the right to vote at the General Assembly, will not have access to the website intranet and cannot benefit from rebates.

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Art. 7 – Active Members

The Active Membership is open to all MoT Graduates. The membership is declared through the payment of the annual fee. Each Active member can participate at all MoT AA events and benefit from a series of rebates related to the MoT AA activities. Furthermore, they will have full access to the MoT AA intranet as well as full voting privileges.

Art. 8 – Contributing Members

Contributing Members are active members who have contributed with their time or with an amount of money superior to the annual fee to the MoT AA. They have the same rights than Active Members and benefit from the same rebates.

Art. 9 – Guest Members

Any person that has not graduated with an Executive MBA in MoT diploma can become a Guest Members. Like any Active Member, they can participate in all MoT AA activities and access to the MoT intranet as well as benefit from the above mentioned rebates. However, they have no voting rights. Two categories of Guest Members exist:

1. MoT Student of the current year: they are automatically Guest Members and are not required to pay the annual fee.
2. Others (MoT CAS graduates, non MoT graduates, etc.): they can become Guest Members by contacting the MoT AA committee and paying the annual fee.

Art. 10 – Honourable Members

Honourable Members are elected by the General Assembly, on the basis of their special contribution to the MoT AA or to the Executive MBA in MoT Program. They have the same rights and accesses as Active Members.

3.3 Members Status

Art. 11 – Members status changes

If an Active Members does not pay before April 30th the annual fee, he/she becomes automatically a Passive Member. However this status is reversible to Active by paying the annual fee until the end of the year.

Art. 12 – Resigning

An active member may resign at any time from the MoT AA by simple request. If the resignation occurs during the year, the annual fee is due for the current year.

Art. 13 – Exclusion

Any member that by his/her behaviour attempts to the MoT AA reputation can be excluded by the Association. On proposition by the Executive Committee, the exclusion is voted by the General Assembly on a two-third majority basis. The exclusion is notified to the members by registered letter.

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4. Organisation

4.1 Organs

Art. 13 – Organs

The Association consists of the following Organs:

1. General Assembly
2. Executive Committee
3. Financial auditors

Art. 14 – General Assembly

a) The general Assembly is the supreme authority of the association. The General Assembly decides about:

1. The chart
2. The articles of association
3. The Executive Committee
4. The Financial Auditors
5. The financial statements
6. The annual fee
7. The membership (Honourable Members, exclusions)
8. The allocation of funds remaining in the common pitcher.
9. Dissolution

b) The General Assembly shall take place every year, the invitations shall be sent out at least thirty days before the assembly.

c) The General Assembly shall take its decisions by the simple majority of present Active Members. Members shall vote by rising hands, unless the simple majority of the members decide about a vote by ballot.

d) An extraordinary General Assembly shall be convoked any time by the request of at least fifty members.

Art. 15 – Executive Committee

a) The Executive Committee shall number three to nine members elected each year by the General Assembly for a period of one year. It consists of the following positions in numbers and functions:

- 1 President
- 1 Vice-President
- 1 to 3 Promotion Officers
- 1 General Secretary
- 1 to 2 Webmaster Officers
- 1 Financial Officer

It is not possible to cumulate the function of President, Vice-President, Financial Officer and Financial Auditors. Promotion Officers and Webmaster Officers are not mandatory positions to be ensured.

b) One member may not stay longer than three years within the Executive Committee, unless no other member is available. The President and the Vice-President shall be elected by the General Assembly. The other tasks will be distributed among the elected Executive Committee. The President stays only for one year, unless no other member is available. Each member of the Executive Committee can be in charge of a maximum of two functions but shall have one voting right; the President decides in case of equality.

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c) The president and the Vice president have the duty of looking for new members to join the committee in order to ensure the continuity of the association.

d) Executive MBA in MoT students can be elected if their graduation is expected within the 12 months following the General Assembly. They can actively participate in the Executive Committee activities until their graduation. However their election can be confirmed only after a successful achievement of the program.

e) The MoT AA Executive Committee ensures a consistent implementation of the association's activities and manages its business according with its objectives.

f) The Executive Committee shall present the financial statements to the General Assembly.

Art. 16 – Financial Auditors

a) Independent to the Executive Committee, two Financial Auditors are elected by the General Assembly for a period of one year in order to audit the financial statements of the MoT AA.

b) One member may not stay longer than two years within the Financial Auditor function, unless no other member is available. Each year at least one new Financial Auditor has to be replaced, unless no other member is available.

4.2 Finance

Art. 17 – Financial resources

The financial resources are provided by annual fees, by donations or by special financing events.

Art. 18 – Accounting

a) The accounting period corresponds to the civil year.

Art. 19 – Liabilities

a) The association shall be bound by joint signature of two signatories; one has to come from the President or the vice-president if the president is unavailable.

b) The liabilities from the Association are covered exclusively by its equity. Nor indebtedness nor credits are possible and allowed.

c) Nevertheless Active members can propose changes for the chart to be sent to the MoT AA Committee by May 31st.

4.3 Other Regulations

Art. 20 – Chart

a) The Association Chart is voted by the General Assembly on a majority basis.

b) Changes of the chart are proposed by the Executive Committee to the General Assembly 1 month before its convocation.

Art. 21 – Dissolution

a) Any resolution on the dissolution of the association shall be adopted by the General Assembly in accordance with Art. 14.

b) The remaining equity after dissolution of the association shall be given half to any other EPFL and half to any other HEC association.

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Art. 22 – Force

The present chart replaces and abrogates any previous version. It becomes in force as soon as approved by the General Assembly.

Lausanne, October 29th, 2010

President

Vice-President